

Prüfungsordnung

für den Masterstudiengang “Visual Anthropology, Media and Documentary Practices”

Examination Regulations

for the Master’s Programme “Visual Anthropology, Media and Documentary Practices”

at the Westfälische Wilhelms-Universität Münster

**Examination Regulations
for the Master's Programme
„Visual Anthropology, Media and Documentary Practices“
at the Westfälische Wilhelms-Universität Münster**

This is a translation of the original German text. It is for your information only. Under German law only the official German version of the „Prüfungsordnung für den weiterbildenden Masterstudiengang ‘Visual Anthropology, Media and Documentary Practices’ an der Westfälischen Wilhelms-Universität Münster vom 05.09.2016“ is legally binding. It was published in the *Amtliche Bekanntmachungen* (AB Uni; “Official Announcements”) on 21st of September 2016, pp. 2631-2669.

In accordance with §§ 2 Abs. 4, 64 Abs. 1 of the Universities Act of the Federal State of North Rhine-Westphalia¹ in its version of the Higher Education Autonomy Act² of 16 September 2014 (GV. NRW. 2014 S. 547), the University of Münster has issued the following regulations:

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¹ Gesetz über die Hochschulen des Landes Nordrhein-Westfalen, Hochschulgesetz – HG.

² Hochschulfreiheitsgesetz.

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§ 1

Scope of the Examination Regulations

These Examination Regulations apply to the Master's degree programme „Visual Anthropology, Media and Documentary Practices“ at the Westfälische Wilhelms-Universität Münster, Germany.

§ 2

Aim of the Programme and Purpose of the Examination

- (1) The programme „Visual Anthropology, Media and Documentary Practices“ is a further education Master's programme. It aims to provide students with a deeper academic understanding whilst also complementing professional expertise and experience through a range of practical courses and forms of study in the areas of visual and media anthropology. It is suitable for students who, in accordance with § 4 (1), have already acquired an undergraduate or a first degree and have professional experience, particularly in the areas of media (production) and/or social and cultural sciences/studies. Students shall learn primarily theoretical and practical skills and competences in documentary art, photography and culture media (media skills/competences). The programme further aims to provide students with the ability to find solutions to complex problems as well as being able to work in a team.
- (2) The Master's thesis shall demonstrate that a student is capable of working independently within a specified time period on an Entscheidungsproblem (decision problem) from the topics referred to in § 6 of these Examination Regulations in accordance with scientific methods and of then documenting his/her results appropriately.

§ 3

University Degree

The Westfälische Wilhelms-Universität, Münster shall confer the degree „Master of Arts“ (M.A.) upon successful completion of the degree-relevant examinations (Prüfungsleistungen) for the programme pursuant to paragraph § 66 (1) and (6) Hochschulgesetz (Universities Act of the Federal State of North Rhine-Westphalia).

§ 4

Admission Requirements

- (1) Applicants for the Master Program “Visual Anthropology, Media and Documentary Practices” must have:
 - a) A relevant undergraduate or first degree (at least 180 ECTS credit points, e.g., Bachelor, Diploma, Master)
 - b) At least one year of work experience in media production and/or the social sciences or cultural studies

- c) English level B2 pursuant to the Common European Framework of Reference for Languages (CEFR)
 - d) Not failed the examination to the Master's programme "Visual Anthropology, Media and Documentary Practices" for a final time and can provide an appropriate explanation.
- (2) The following are recognised as a relevant undergraduate or first degree:
- a) Bachelor in a course of study at a University with at least 180 credits (e.g. in humanities, social science, cultural science/studies, media science/studies, communication science/studies or in a different subject which is similar to these subjects).
 - b) Diploma, Master, Magister or an equivalent University degree with at least 180 credits.
- Comparable qualifications from an international University can also be accepted.
- (3) The Examination Board (Prüfungsausschuss) is responsible for the review of the admission requirements in accordance with § 15 of these Examination Regulations. The Board is able to confirm admission to the programme on the condition that a valid contract of study is submitted to the WWU Weiterbildung gemeinnützige GmbH.

§ 5

Standard Duration of the Degree Programme, Commencement of Studies, Workload

- (1) The standard duration of the degree programme is 6 semesters which includes the Master's thesis. The Master's thesis consists of a written thesis and a practical media project.
- (2) The programme can, as a general rule, begin in the winter semester each year.
- (3) Students earn credits (Leistungspunkte LP) with at least a pass (ausreichend 4,0) in the module degree-relevant examinations (Prüfungsleistungen) and the Master's thesis. In order to obtain the degree, 120 credits (LP) have to be earned. A workload of 25 hours is the basis for earning one credit (LP). The entire Master's programme has a workload of 3000 hours. The breakdown of the hours is as follows: 752 hours for attending courses, 1498 hours for study time and 750 hours for the Master's thesis. One credit (LP) is equivalent to one ECTS (European Credit Transfer System) credit point.

§ 6

Structure of the Programme

- (1) The further education study programme is divided into modules. Each module consists of course attendance and study time. The programme consists of 7 modules, a practical phase and the Master's thesis (written thesis and a practical media project). The modules are offered in block courses. Courses where attendance is required generally take place in Münster.

- (2) Courses where attendance is required shall be offered in the form of practical classes (Übungen), seminars or comparable courses.
- (3) The modules are structured as follows:

Modules
<p>Module 1 (9 CP): Introduction to Audio-Visual and Media Anthropology Final module examination: Essay (5.000 words), Where required photographs, video footage, audio material</p>
<p>Module 2 (10 CP): Representation and narrative Strategies Final module examination: Essay (5.000 words)</p>
<p>Module 3 (11 CP): Anthropological Short Film Production Partial examinations: Essay (2.000 words) + Short film (5-10 Min.)</p>
<p>Module 4 (10 CP): Media Practice Research Partial examinations: Essay (5.000 words) + Media ethnography (5-7 pages, 10 photos, 5 min. film)</p>
<p>Module 5 (10 CP): Mediation of Human Experience Final module examination: Essay (5.000 words)</p>
<p>Module 6 (10 CP): Media Production and Project Development Partial examinations: Essay (5 pages) + Film/Media project (5-10 Minuten Film)</p>
<p>Module 7 (10 CP): Project Supervision and Research Colloquium Final module examination: Research Proposal (6-8 pages)</p>
<p>Module 8 (20 CP): Practical Work & Experience Final module examination: Work experience report (12 pages)</p>
<p>Module 9 (30 CP): Fieldwork, Media Project, Final Thesis Final examination: Master-thesis (15-20.000 words) + Practical media project (30-40 minutes documentary film or an equivalent media project, e.g. photography project, multimedia exhibition/installation, web-media project)</p>

Or written Master-thesis without practical media project (30-40.000 words)

- (4) The module courses aim to provide as wide a knowledge as possible in the different areas of visual and media anthropology. They further aim to provide an insight into the various methods, formulation of questions and problem solving in these areas and to enable students to choose, out of the available diverse scientific findings, those which are important for the many different ways of looking at a problem in practice. Several of the teaching units are dedicated to the acquisition of personal working techniques.

§ 7

Degree-Relevant Examinations and Required Coursework (Prüfungs- und Studienleistungen)

- (1) The examinations to earn the degree take place over the course of the programme.
- (2) Modules 1, 2, 5, 7 and 8 conclude with a final module examination. Modules 3, 4, 6 and 9 conclude with partial examinations. Students are admitted and registered for the module final and partial examinations through participation in the courses, unless the Examination Board (Prüfungsausschuss) receives a written application from the student stating differently up to 4 weeks before the date of an examination. § 13 applies to retake examinations. The student shall be required to prove with the examinations, that he/she can present the relevant facts in a limited time and with limited resources, to recognise problems within the subject as well as providing adequate methods to find a scientifically based solution.
- (3) The required coursework (Studienleistungen), once it has been agreed with the corresponding lecturers, shall be in the form of essays and oral presentations etc.
- (4) The subject of the work experience report shall be based on the work placement/experience. The report must be completed within 4 weeks and is to be a maximum of 12 sides. Sentences 3 and 4 of (2) apply accordingly to registration and admission.
- (5) All degree-relevant examinations (Prüfungsleistungen) shall receive a grade. The following grades shall be used:
- 1,0 = excellent (sehr gut) = an excellent performance;
 - 2,0 = good (gut) = a performance that significantly exceeds average requirements;
 - 3,0 = satisfactory (befriedigend) = a performance that matches average requirements;
 - 4,0 = pass (ausreichend) = a performance that is adequate, despite shortcomings;
 - 5,0 = fail (nicht ausreichend) = a performance that does not meet requirements due to serious shortcomings.

By raising or lowering these grades by 0,3, intermediate values may be used to differentiate assessments. However, the grades “0,7”, “4,3”, “4,7” and “5,3” are excluded.

- (6) For each module, a final grade is determined on the basis of the degree-relevant examinations (Prüfungsleistungen) assigned to that module. If a module has only one degree-relevant examination (Prüfungsleistung) assigned to it, the grade for that examination shall be the module grade. If a module has more than one degree-relevant examination (Prüfungsleistung), the final grade is determined from the individual grades assigned to these examinations. The weighting of the individual grades for the final grade is determined by module descriptions. For the calculation of the module grade, all decimal places, except for the first, are deleted without rounding. This results in the following grades.
 - <1,5: excellent (sehr gut)
 - 1,6 - 2,5: good (gut)
 - 2,6 – 3,5: satisfactory (befriedigend)
 - 3,6 – 4,0: pass (ausreichend)
 - >4,0: fail (nicht ausreichend)
- (7) The required coursework (Studienleistungen) is assessed with either „pass“ (bestanden) or „fail“ (nicht bestanden).
- (8) Students pass a degree-relevant examination (Prüfungsleistung) if the final overall grade is at least a pass (4,0 ausreichend). § 9 (2) applies to the assessment of the Master’s thesis.
- (9) Students are notified of their grade for oral degree-relevant examinations (mündliche Prüfungsleistungen) at the latest 2 weeks after the examination and for written degree-relevant examinations (schriftliche Prüfungsleistungen), at the latest 10 weeks after the examination. § 9 (3) applies to the Master’s thesis.
- (10) If a student is able to prove by medical certificate, that he/she, due to a chronic illness or disability, is completely or partially unable to complete the degree-relevant examinations (Prüfungsleistungen) in their intended form or by the intended deadlines or time period, the Chair of the Examination Board (Prüfungsausschuss) must, upon the student’s application, allow the student comparable degree-relevant examinations (Prüfungsleistungen) in another form and, as the case may be, the Chair, upon the student’s application, can extend deadlines and/or time periods. As proof of a chronic illness or disability, suitable documents may be requested. These are in particular medical certificates or, if applicable, a disabled person’s pass. In decisions made according to sentence 1, the representative for disabled and chronically ill students has to be included upon the student’s application.

§ 8

The Master’s thesis

- (1) The Master’s thesis shall demonstrate that a student is capable of working independently within a specified time period on an Entscheidungsproblem (decision problem) from the topics referred to in § 6 of these Examination Regulations in accordance with scientific methods and of then documenting his/her

results appropriately.

- (2) The Master's thesis shall be assigned and supervised by one of the examiners in accordance with § 16. The student, without a legal claim thereto, may propose both topic and supervisor. The topic of the Master's thesis, upon application by the student, shall be issued on behalf of the Examination Board (Prüfungsausschuss) by the office of the faculty (Fachbereich) of History/Philosophy in accordance with § 15 (7). The issue date has to be on record.
- (3) A student, upon application to the Examination Board (Prüfungsausschuss), shall be admitted to the Master's thesis if:
 - a. He/she has been admitted to the programme „Visual Anthropology, Media and Documentary Practices“ by the Examination Board (Prüfungsausschuss) in accordance with § 4; and
 - b. Has passed modules 1-7.
- (4) The Master's thesis (abbreviated written thesis and practical media project or purely written master thesis) must be completed within 6 months. The topic, task and scope of the thesis ((1) Abbreviated written thesis max. 15,000-20,000 words and 30-40 minutes documentary film or equivalent media project or (2) purely written master thesis max. 30,000-40,000 words) are to be limited in such a manner that the time allocated will suffice.
- (5) In response to a substantiated application by the student, the deadline for the Master's thesis may in exceptional cases be extended once by up to 4 weeks. In the case of serious reasons which would make completing the Master's thesis substantially more difficult or even impossible, the deadline can be extended accordingly upon application by the student. Serious reasons in this sense could be in particular if the student has an acute illness or there are unalterable technical reasons. Serious reasons could also be considered as the necessary care of a student's child/children up to an age of 12 years or the necessary care of a student's spouse, civil partner, or a relative or relative-in-law in the first degree, if they are in need of care. The Examination Board (Prüfungsausschuss) decides whether to grant the extension referred to in sentences 1 and 2. Upon request of the Examination Board (Prüfungsausschuss), the student must provide proof of a serious reason. Instead of extending the deadline, the Examination Board (Prüfungsausschuss) can, in the case of sentence 2, also assign a new topic for the Master's thesis if the student was unable to work on the thesis for more than one year in total. In this case, the assignment of a new topic is not the equivalent to a retake in the sense of § 13.
- (6) With the approval of the Examination Board (Prüfungsausschuss), the Master's thesis can be written and prepared in a language other than English. The thesis must have a title page, a table of contents and a list of works and sources cited/bibliography. All parts of the thesis that contain wording or content or sense taken from other sources need to be identified as such and cited accordingly. The student needs to attach a written declaration to the thesis which states that he/she has written the thesis himself/herself, has not used sources and means other than the ones indicated and has identified all direct quotations. The declaration also has to be made for tables, sketches, drawings and other visual illustrations.

§ 9

Acceptance and Assessment of the Master's thesis

- (1) Two copies of the written Master's thesis (typed/word-processed, bound and paginated) as well as an additional copy in digital form for the purpose of optional plagiarism control have to be submitted to the Examination Board (Prüfungsausschuss) within the time frame assigned for thesis completion. The practical media project has to be submitted in digital form. A proper submission within the time limit only occurs if both the written Master's thesis as well as the project in digital form are submitted before the assigned time limit expires. The Examination Board (Prüfungsausschuss) shall confirm the suitable forms for digital filing. Students, for the purpose of plagiarism control, must add to the work a written statement confirming their consent for the work to be stored on a database in addition to it being checked against other texts for potential matches.

The submission date has to be on record. If the Master's thesis is submitted after the deadline, it shall be graded as a fail (5,0) in accordance with § 11 (1).

- (2) The Master's thesis has to be assessed and graded by two examiners. One of the examiners should be the person who assigned the student's topic. The second examiner shall be proposed by the Examination Board (Prüfungsausschuss). The two grades have to conform to § 7 (5) and written reasons for the grades must be given. The overall grade is then determined as the arithmetic average in accordance with § 10 (2) if the difference between the grades is no greater than 2,0. If the difference is greater than 2,0 or if one assessment is graded as a „fail“ (nicht ausreichend) while the other a „pass“ (ausreichend) or better, the Examination Board (Prüfungsausschuss) shall appoint a third examiner to grade the Master's thesis. In this case, the grade will be calculated as the arithmetic average of the three examiners' grades. However, the grade can only be a „pass“ (ausreichend 4,0) or better if at least two of the examiners grade the thesis with a „pass“ (ausreichend 4,0) or better.
- (3) The assessment period for the Master's thesis is not to exceed 10 weeks, or 12 weeks in the case of a third examiner grading the thesis.

§ 10

Acquisition of the University Degree

- (1) To acquire the University degree (Master of Arts) the following is required:
 - a. Passing modules 1-8 with a grade of at least a „pass“ (4,0 ausreichend).
 - b. A grade of at least a „pass“ (4,0 ausreichend) for the Master's thesis (written thesis and practical media project).
 - c. Earning 120 credits.
- (2) The grades from modules 1-8 and the Master's thesis form the final overall grade for the degree certificate in accordance with § 17(1). Decimal places, except for the first, are deleted without rounding.

This results in the following grades:

- 1,0 – 1,5 excellent (sehr gut)
- 1,6 – 2,5 good (gut)
- 2,6 – 3,5 satisfactory (befriedigend)
- 3,6 – 4,0 pass (ausreichend)
- 4,1 – 5,0 fail (nicht ausreichend)

- (3) In addition to the final overall grade calculated in accordance with (2), a grade based on the ECTS grading scale shall be determined.

§ 11

Non-appearance, Withdrawal, Deception, Breach of Regulations

- (1) A degree-relevant examination (Prüfungsleistung) is considered a „fail“ (5,0 nicht ausreichend), if the examinee does not appear on the date of an examination without an important reason or if he/she withdraws from an examination without an important reason after being admitted to that examination. The same applies if a written degree-relevant examination (schriftliche Prüfungsleistung) and as the case may be the Master's thesis is not completed within the allocated time period. Withdrawal is only possible with a compelling reason. The Examination Board (Prüfungsausschuss) decides whether a reason is important as well as a replacement date. Examples of compelling reasons could be inability to take a particular examination due to illness, the claim of a legally protected time period under §§ 3, 4, 6 and 8 of the Mutterschutzgesetzes (Maternity Protection Act) and from time limits under Bundeserziehungsgeldgesetzes (Federal Parental Benefit Act) in relation to parental leave or the care of spouses, civil partners or relatives or relatives-in-law of the first degree, if they are in need of care.
- (2) The reasons for non-appearance or withdrawal according to (1) must be submitted to the Examination Board (Prüfungsausschuss) immediately in writing and must be substantiated. If the student is ill, the Chair of the Examination Board (Prüfungsausschuss) may request a medical certificate. If the Examination Board (Prüfungsausschuss) does not accept the reasons, the student shall be notified in writing.
- (3) The Chair of the Examination Board (Prüfungsausschuss) may request a medical certificate from a Vertrauensarzt/Vertrauensärztin (a doctor who examines patients signed off sick for a lengthy period by their own private doctor) in accordance with § 63 (7) Hochschulgesetz (Universities Act of the Federal State of North Rhine-Westphalia) for the case where a student asserts an inability to take an examination(s) due to illness yet sufficient factual grounds or other proof as appropriate exist which make the ability to take an examination(s) likely. Sufficient factual grounds in the sense of sentence 1 exist particularly if the student has stated that he/she was ill and therefore unable to take the examination for more than 4 non-appearances or for more than 2 withdrawals in accordance with (1) for the same degree-relevant examination (Prüfungsleistung). The student shall be notified immediately of the decision. The notification shall state the reasons for the medical certificate request and shall provide the names of three Vertrauensärzten/Vertrauensärztinnen used by the Westfälischen Wilhelms-Universität from which the student must choose one.

- (4) If the examinee attempts to influence the outcome of a degree-relevant examination (Prüfungsleistung) by cheating or through the use of unauthorised resources, material or devices, the degree-relevant examination (Prüfungsleistung) concerned shall be considered a „fail“ (5,0 nicht ausreichend). The examining or supervising person shall determine the facts and place them on record. In serious cases, the Examination Board (Prüfungsausschuss) may declare that the person concerned has failed the entire programme. The reasons must be kept on record.
- (5) Whoever disrupts an examination may, after a warning by the examining or supervising person, be excluded from continuing that particular examination. The degree-relevant examination (Prüfungsleistung) concerned shall be considered a „fail“ (5,0 nicht ausreichend). In serious cases, the Examination Board (Prüfungsausschuss) may declare that the person concerned has failed the entire programme. The reasons for the exclusion must be kept on record.

§ 12 Invalidity of Examination

- (1) If the examinee cheats in an examination and this only comes to light after the exam certificate has been issued, the Examination Board (Prüfungsausschuss) can retrospectively declare the examination partially or completely failed.
- (2) If the requirements for the admission to an examination were not met and the examinee had no intention of acting dishonestly and if this fact becomes apparent only after he/she has received the examination certificate, successful completion of the examination cancels out the wrongful admission. If the examinee deliberately gained admission wrongfully, the Examination Board (Prüfungsausschuss) shall decide upon the legal consequences subject to the *Verwaltungsverfahrensgesetzes für das Land Nordrhein Westfalen* (Administrative Procedures Act for North Rhine-Westphalia).
- (3) Before a final decision is made, the person concerned has the right to be heard and to state his/her case.
- (4) The incorrect certificate is confiscated and, if necessary, a new certificate is issued. A decision in accordance with (1) and sentence 2 of (2) is excluded after a period of 5 years after the date of issue of the examination certificate.
- (5) Paragraph § 18 applies to the University degree.

§ 13 Retaking of Degree-relevant examinations (Prüfungsleistungen)

Failed degree-relevant examinations (Prüfungsleistungen) can, upon application, be retaken once during the course. In an exceptional case, the Examination Board (Prüfungsausschuss) can schedule a retake of a failed module final examination or the

Master's thesis outside of the course. If the student irrevocably fails the retake of a degree-relevant examination (Prüfungsleistung), the degree referred to in § 3 cannot be conferred. Retake examinations are graded by two examiners. The grades have to conform to § 7 (5). The final overall grade shall be determined as the arithmetic average of the two grades in accordance with § 10 (2) sentences 2 and 3.

§ 14

Recognition of Studies, Examinations and Coursework

- (1) Required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) completed within the same programme at other German Universities shall be recognised upon application, unless there are essential differences in relation to the acquired skills and competences. The same applies for required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) completed in other programmes at the Westfälischen Wilhelms-Universität or other German Universities.
- (2) Based on the recognition in accordance with (1), a student can, upon application, be placed in a semester which corresponds with the recognised earned credits (Leistungspunkte) in proportion to the total credits (Leistungspunkte) that can be earned in that particular programme. If the decimal point is less than 5, a whole semester shall be rounded down, otherwise it shall be rounded up.
- (3) For the recognition of required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) completed in state-recognised distance-learning study programmes, in distance learning units developed by the state of North Rhine-Westphalia together with the other German Länder (states) or with the federal state, at state or state-recognised Universities of Cooperative Education, in programmes at foreign or state-recognised Universities or in further education study programmes in accordance with § 62 Hochschulgesetz (Universities Act of the Federal State of North Rhine-Westphalia), (1) and (2) apply accordingly.
- (4) The determination of whether there are essential differences involves a comparison of content, workload and level between the examinations/coursework to be recognised compared to those in the Master's programme. The determination is not to be undertaken schematically but as an overall assessment. For required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) from foreign Universities, the equivalence agreements of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (Kultusministerkonferenz) and the German Rectors' Conference (Hochschulrektorenkonferenz) apply. In the case of doubt concerning comparability, the Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen) may be consulted.
- (5) Students, who are allowed to enter the programme in a higher semester – after a special placement examination – shall receive credits regarding required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) for the knowledge and skills they demonstrated in the

placement examination. The Head of the Faculty (Dekan/Dekanin) is bound by the assessments made in that examination.

- (6) Other knowledge and qualifications can, upon application, be recognised on the basis of submitted documents, provided that they are equivalent in content and level to the required coursework (Studienleistungen) and degree-relevant examinations (Prüfungsleistungen) that they are to replace.
- (7) If outside examinations are recognised as degree-relevant examinations (Prüfungsleistungen), the grades may be included – if the grading systems are comparable – and form part of the final overall grade. In the case of non-comparable grading systems, the grade of „pass“ (bestanden) shall be entered. The recognition shall be marked on the certificate. If the recognition of examinations from a non-comparable grading system makes it impossible to calculate a module grade, then this module shall be excluded from the calculation of the final overall grade. Degree-relevant examinations (Prüfungsleistungen) completed in a non-comparable grading system can only be recognised up to a maximum of 50%.
- (8) Students have to file the documents necessary for the recognition. The documents must contain a statement of the knowledge and qualifications which are to be recognised. In a recognition of examinations from programmes, the relevant examination regulations together with the module descriptions as well as the individual transcript of records or a comparable document must in general be submitted.
- (9) The Examination Board (Prüfungsausschuss) is responsible for recognition and a placement decision. Before comparability can be determined and as the case may be whether there are essential differences, a member of staff representing the subject in question must be consulted.
- (10) The student shall be notified of the decision about recognition at the latest 4 weeks from the submission of the application and the filing of all necessary documents. If the recognition is refused, the student shall receive a substantiated reason for the refusal.

§ 15

Examination Board (Prüfungsausschuss)

- (1) The faculty (Fachbereich) of History/Philosophy shall form an Examination Board (Prüfungsausschuss) for the proper implementation and supervision of examinations and the duties assigned in these Examination Regulations. The Board shall consist of three full time University Professors of the Westfälischen Wilhelms-Universität Münster.
- (2) The three members of the Examination Board (Prüfungsausschuss) employed by the Westfälischen Wilhelms-Universität shall be elected by the faculty board (Fachbereichsrat) of the faculty (Fachbereich) of History/Philosophy for a 3 year period. Re-election is permitted. If a member resigns, he/she can be replaced for the remainder of the term. The Examination Board (Prüfungsausschuss) elects its

Chair and its Deputy for the same period.

- (3) The Examination Board (Prüfungsausschuss) ensures that the provisions of these Examination Regulations are observed. It reports regularly to the faculty in relation to the development of time periods for examinations and studies including the time period allocated for the Master's thesis as well as the distribution of the module grades and the final overall grade. The report is to be disclosed in a suitable manner. The Examination Board (Prüfungsausschuss) decides over any objections and/or disagreements. In addition, the Examination Board (Prüfungsausschuss) provides proposals for reform of the degree programmes and the Examination Regulations; for this the study coordinator for the Master's degree programme should be consulted regularly at or before the appropriate meetings for his/her opinion.
- (4) The Examination Board (Prüfungsausschuss) is quorate if at least half of its members are present among them the Chair or the Deputy. In addition, decisions of the Examination Board (Prüfungsausschuss) may be collected by written or electronic vote, without having to hold an actual meeting provided that a member does not object. This does not apply to decisions concerning amendments to the Examination Regulations, to rejections of objections by students in relation to examination decisions and to elections. Members are given a time limit for reconsideration of decisions made by written or electronic vote of a week during lecture periods and two weeks during the time when there are no lectures. A decision is first made when the majority expressly agree. The members have to be immediately informed of the decision once the time period has expired.
- (5) The Examination Board (Prüfungsausschuss) is a public authority in the sense of the *Verwaltungsverfahrensgesetzes des Landes Nordrhein-Westfalen* (Administrative Procedures Act for North Rhine-Westphalia). It may delegate its duties generally to the Chair. This does not apply to decisions relating to objections.
- (6) Examination Board (Prüfungsausschuss) meetings are not public. The members of the Examination Board (Prüfungsausschuss) are subjected to the *Amtsverschwiegenheitspflicht* (duty of confidentiality for officials). The Chair is obligated to inform members, who are not already in public service, of their duty of confidentiality.
- (7) The office of the Examination Board (Prüfungsausschuss) is the Head (Dekan/Dekanin) of the faculty (Fachbereich) of History/Philosophy.

§ 16

Examiners and Assessors

- (1) The Examination Board (Prüfungsausschuss) appoints the examiners and the assessors.
- (2) In accordance with § 65 (1) Hochschulgesetz (Universities Act of the Federal State of North Rhine-Westphalia), every individual who is entitled to be an examiner and regularly holds pertinent University courses in the subject of the degree-relevant

examination (Prüfungsleistung) or as the case may be Master's thesis can act as an examiner. Exceptions to this may only be made in exceptional circumstances. The Examination Board (Prüfungsausschuss) shall decide on exceptions.

- (3) Only individuals who hold a relevant University degree in the areas of anthropology, ethnology, media, cultural or social sciences/studies can act as assessors.
- (4) The examiners and assessors act independently in their work as examiners/assessors. For written degree-relevant examinations (schriftliche Prüfungsleistungen), academic staff can draft assignments/tasks and undertake preliminary corrections on behalf of the examiner.
- (5) Oral examinations are held by an examiner in the presence of an assessor. Before determining the grade, the examiner must consult with the assessor. The essential topics discussed in the exam and the grade are recorded in examination minutes/protocol, which is signed by the examiner and the assessor. § 13 applies to retake examinations.
- (6) Students in the same programme have the possibility to participate as the audience in oral examinations on the condition that they do not have to take the same examination from a content point of view. The candidate must also have no objection. Participation does not extend to discussion about the examination and the result with the candidate.
- (7) Written degree-relevant examinations (schriftliche Prüfungsleistungen) as part of the modules are graded by an examiner. Retake examinations are graded in accordance with § 13. The Master's thesis is graded in accordance with § 9 (2).

§ 17

Degree Certificate and Conferment of Degree

- (1) A degree certificate shall be issued containing the final overall grade and shall be signed by the Chair of the Examination Board (Prüfungsausschuss).
- (2) When a student has successfully completed the modules, he/she shall receive a Diploma which confers the „Master of Arts“ academic degree from the Westfälische Wilhelms-Universität. Receipt of the Diploma authorises the graduate to use the title stated in § 3 of these Examination Regulations. The Diploma is signed and sealed by the Head (Dekan/Dekanin) of the faculty (Fachbereich) of History/Philosophy.
- (3) In addition to the degree certificate and Diploma, the graduate shall also receive a summary of the programme content (Diploma Supplement).

§ 18

Deprivation of University Degree

- (1) A student may be deprived of his/her academic degree referred to in § 17 (2) if it subsequently becomes apparent that it was obtained through deception or if essential requirements for conferral were mistakenly considered to have been met. § 12 applies accordingly.
- (2) The faculty board (Fachbereichsrat) of the faculty (Fachbereich) of History/Philosophy is responsible for such decisions.

§ 19 Access to Examination Files

After completing each degree-relevant examination (Prüfungsleistung), students can, upon request, access their examination papers, the examiner's assessment and any examination minutes/protocol. Requests must be filed with the Examination Board (Prüfungsausschuss) no later than 4 weeks after the results of the examination have been announced. The Examination Board (Prüfungsausschuss) determines the time and place of access. The same applies to the Master's thesis.

§ 20 Publication and Coming into Force

(Note: This paragraph refers to the original German version of the Admissions Regulations.)

These regulations will come into force the day after their publication in the Amtliche Bekanntmachungen of the University of Münster (AB Uni; "Official Announcements").

Glossary:

Dekan/DekaninHead of Faculty

Fachbereichfaculty

Fachbereichsrat faculty board

Leistungspunkt (LP)credit
mündliche Prüfungsleistungen.....oral degree-relevant examinations
Prüfungsausschuss.....Examination Board
Prüfungsleistungen.....degree-relevant examinations
schriftliche Prüfungsleistungen.....written degree-relevant examinations
Studienleistungen.....required coursework
Übungen..... practical classes

Issued following the resolution of the Fachbereichsrat (faculty board) of the Faculty of History and Philosophy of the University of Münster on 11 July 2016. (Note: This paragraph refers to the original German version of the Admissions Regulations.)

Münster, [day month year]

The Rector

Prof. Ursula Nelles

The above regulations are hereby announced in accordance with the University of Münster's Regulations on the Announcement of Orders, the Publication of Decisions, and the Disclosure of Statutes of 8 February 1991 (AB Uni 91/1) as amended on. (Note: This paragraph refers to the original German version of the Examination Regulations.)

Münster, 05.09.2016

The Rector

Prof. Ursula Nelles

Module Descriptions

Title of Module (English):		Introduction to Audio-Visual and Media Anthropology					
Title of Module (German):		Einführung in die audio-visuelle und Medienanthropologie					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 1	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module			
2	Frequency:	<input type="checkbox"/> every semester <input checked="" type="checkbox"/> every winter semester <input type="checkbox"/> every summer semester	Duration:	<input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester:	CP:	Workload (h):
				1	9	225	
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS¹)	Individual Study Time (h)
	1	L	Introduction to Audio-Visual Anthropology	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	3	16	59
	2	S	Introduction to Media Anthropology	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	3	16	59
	3	P	Production and Editing Workshop	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	3	16	59
4	Content of Module:						
	Students will receive a broad introduction to visual anthropology and media anthropology. They will acquire a basic understanding of the theoretical foundations of visual anthropology. This includes knowledge of relevant debates and research methods, acquired through the examination of films and case studies. The focus on media anthropology provides insights into the social and cultural relevance of media through empirical and theoretical anthropological analysis. Students will be introduced to the first practical steps and techniques involved in film production: Amongst others camera and editing techniques and audio-visual representational strategies rooted in anthropological theory.						
6	Options within the Module:						
7	Type of Examination:						
	<input checked="" type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input type="checkbox"/> Component Examinations						

¹ SWS (Semesterwochenstunden) = hours of instruction per week

Module Descriptions

8	Degree-Relevant Examination(s):	
	Number and form (e.g. written examination, oral examination); assigned to course no. ² :	Duration or length
	Essay	5.000 words, if necessary photo-, video- and audiomaterial
		Weighting of grade for module grade in %
		100.00%
9	Required Coursework:	
	Number and form; assigned to course no.:	
	Analysis of a movie	Duration or length
	Photo-essay	3 Pages
	Photo-essay	10 Photos
	Movie-practise	5 Minutes
10	Requirements for Obtaining Credits (CP):	
	The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.	
11	Weighting of Module Grade in Calculation of Final Overall Grade:	
	7%	
12	Admission to Module:	
	None	
13	Attendance:	
	-	
14	This Module is also an Element of the Following Degree Programmes:	
	None	
15	Module Coordinator:	Faculty:
	Prof. Dr. Helene Basu	FB 8 History/Philosophy
16	Additional Information:	
	-	

² Not applicable to final module examination

Module Descriptions

Title of Module (English):		Representation & Narrative Strategies					
Title of Module (German):		Repräsentation und narrative Strategien					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 2	Status: <input checked="" type="checkbox"/> Mandatory Module <input type="checkbox"/> Elective Module					
2	Frequency: <input type="checkbox"/> every semester <input checked="" type="checkbox"/> every winter semester <input type="checkbox"/> every summer semester	Duration: <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester: 1	CP: 10	Workload (h): 250		
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS³)	Individual Study Time (h)
	1	S/P	Visual Aesthetics, Framing and Narrative Strategies	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	4	16	84
	2	L	Auto-Ethnography and Ethno-Fiction	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	4	16	84
	3	S	Modes of Representation & Ethics	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	2	8	42
4	Content of Module: This module centers on narrative strategies and aesthetics. The basics of imagery, image semiotics, and image composition are considered. The module also teaches concepts relating to installation and exhibition. Moreover, different genres such as “Auto-Ethnography” and “Ethno-Fiction” will be discussed. A central focus is on considering these approaches themselves as cultural representations, along with their anthropological and social relevance. Students will become acquainted with the ethical considerations of anthropological media representation of other people, social groups, and foreign cultures. Theories and methods of cultural anthropology, postcolonial, and critical theory will be debated in detail. Film and case study analysis will be performed to learn how to recognize the complex relationship between aesthetical, ethical, and academic representations.						
6	Options within the Module: -						
7	Type of Examination: <input checked="" type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input type="checkbox"/> Component Examinations						

³ SWS (Semesterwochenstunden) = hours of instruction per week

Module Descriptions

8	Degree-Relevant Examination(s):	
	Number and form (e.g. written examination, oral examination); assigned to course no. ⁴ :	Duration or length Weighting of grade for module grade in %
	Essay	5.000 100.00
9	Required Coursework:	
	Number and form; assigned to course no.:	Duration or length
	Photo or film practice	10 photos or 5-minute-film
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.	
11	Weighting of Module Grade in Calculation of Final Overall Grade: 8%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Dr. Martin Gruber	Faculty: FB 8 History/Philosophy
16	Additional Information: -	

⁴ Not applicable to final module examination

Module Descriptions

Title of Module (English):		Anthropological Short Film Production					
Title of Module (German):		Anthropologischer Kurzfilm - Produktionsworkshop					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 3	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module			
2	Frequency: <input type="checkbox"/> every semester <input type="checkbox"/> every winter semester <input checked="" type="checkbox"/> every summer semester	Duration: <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester: 2	CP: 11	Workload (h): 275		
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS⁵)	Individual Study Time (h)
	1	P and S	Anthropological Short Film Production	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	11	56	219
4	Content of Module: Students participate in a production workshop to learn how to transfer the ideas from module 1 into practice. The focus of this module is on dramaturgic composition and technical competences, as a deeper understanding of both are required for students to ultimately implement their own project ideas. Central approaches are narrative strategies combined with anthropological, artistic and technical knowledge. Module 2 is a prerequisite for all subsequent modules, in particular for the student's creation of the media project in the final module. Theoretical anthropological knowledge will be reflected over the course of the workshop. Students analyze and establish the theoretical and practical groundwork for planning their own research and media projects.						
6	Options within the Module: -						
7	Type of Examination: <input type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input checked="" type="checkbox"/> Component Examinations						
8	Degree-Relevant Examination(s):					Duration or length	Weighting of grade for module grade in %
	Number and form (e.g. written examination, oral examination); assigned to course no. ⁶ :						
	Short essay (reflection on the short film production)					2.000 words	30.00%
Short film					5-10 Minutes	70.00%	
9	Required Coursework:						Duration or length
	Number and form; assigned to course no.:						
	Exposé (to the project idea)						5 Pages
Presentation (to the project idea)						15 Minutes	
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.						

⁵ SWS (Semesterwochenstunden) = hours of instruction per week

⁶ Not applicable to final module examination

Module Descriptions

11	Weighting of Module Grade in Calculation of Final Overall Grade: 10%	
12	Admission to Module: Participating in a small group, which plans a film project together and therefor develops a concept(via e-mail and video conference)	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Thomas John, M.A.	Faculty: FB 8 History/Philosophy
16	Additional Information: -	

Module Descriptions

Title of Module (English):		Media Practice Research					
Title of Module (German):		Medien-Diskurse					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 4	Status: <input checked="" type="checkbox"/> Mandatory Module <input type="checkbox"/> Elective Module					
2	Frequency: <input type="checkbox"/> every semester <input type="checkbox"/> every winter semester <input checked="" type="checkbox"/> every summer semester	Duration: <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester: 2	CP: 10	Workload (h): 250		
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS⁷)	Individual Study Time (h)
	1	S	Indigenous and Subject-Generated Media	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	4	16	84
	2	L	The Anthropology of Media	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	4	16	84
	3	P	Media Ethnography	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	2	8	42
4	Content of Module: Through the consideration of case studies of cinematic, photographic, and other media productions, students cultivate an awareness of the social and political significance of various indigenous and other cultural media. They will learn to analyze these in the context of a social anthropological framework. Concepts such as media spaces and mediatization will be debated, while considering case studies and conducting one's own research on media practices. By gaining an understanding of the social and cultural significance and complexity of media, students can implement these concepts into their own projects and specific contexts of media research. Besides obtaining training in media anthropology, the profound reflection on media practices and media representations will enable us also to produce meaningful media works ourselves.						
6	Options within the Module: -						
7	Type of Examination: <input type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input checked="" type="checkbox"/> Component Examinations						
8	Degree-Relevant Examination(s): Number and form (e.g. written examination, oral examination); assigned to course no. ⁸ :					Duration or length	Weighting of grade for module grade in %
	Essay					5.000 words	60.00%
	Media Ethnography using different media for the presentation					5-7 pages 10 photos 5-minute-film	40.00%
9	Required Coursework: Number and form; assigned to course no.:					Duration or length	

⁷ SWS (Semesterwochenstunden) = hours of instruction per week

⁸ Not applicable to final module examination

Module Descriptions

	None	
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.	
11	Weighting of Module Grade in Calculation of Final Overall Grade: 8%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Simone Pfeifer	Faculty: FB 8 History/Philosophy
16	Additional Information:	

Module Descriptions

Title of Module (English):		Mediation of Human Experience									
Title of Module (German):		Repräsentation von menschlicher Erfahrung									
Degree Programme:		Visual Anthropology, Media and Documentary Practices									
1	Module Number: 5	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module							
2	Frequency:	<input type="checkbox"/> every semester <input checked="" type="checkbox"/> every winter semester <input type="checkbox"/> every summer semester	Duration:	<input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester:	3	CP:	10	Workload (h):	250	
3	Module Structure:										
	No.	Type	Course	Status (mandatory/elective)		CP	Attendance (h + SWS⁹)		Individual Study Time (h)		
	1	S/P	Experimental and sensory Anthropology	<input checked="" type="checkbox"/> m	<input type="checkbox"/> e	6	24		126		
2	S	Applied Visual Media Anthropology	<input checked="" type="checkbox"/> m	<input type="checkbox"/> e	4	16		84			
4	Content of Module: This module explores theories and methods for experimental and sensory ethnography, which are then tested by students in laboratories. In these laboratories, students receive insights into the field and practices of sensory and experimental ethnography by performing experimental research trials. By testing various methods (e.g., visual, acoustic), students gain exposure and learn how to use different forms of experience-based research. A major emphasis of this module is also applied visual anthropology. Students learn to link and apply audio-visual methods to anthropological research contexts. Critical visual anthropological knowledge and ethnological sensibility can get applied in diverse contexts, including within social or political organizations, social projects, and certainly also in research projects.										
6	Options within the Module: -										
7	Type of Examination: <input checked="" type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input type="checkbox"/> Component Examinations										
8	Degree-Relevant Examination(s):						Duration or length	Weighting of grade for module grade in %			
	Number and form (e.g. written examination, oral examination); assigned to course no. ¹⁰ :										
	Essay						5.000 words	100.00			
9	Required Coursework:									Duration or length	
	Number and form; assigned to course no.:										
	Media practice (in "laboratory")									1 day project work	
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.										

⁹ SWS (Semesterwochenstunden) = hours of instruction per week

¹⁰ Not applicable to final module examination

Module Descriptions

11	Weighting of Module Grade in Calculation of Final Overall Grade: 8%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Thomas John, M.A.	Faculty: FB 8 History/Philosophy
16	Additional Information:	

Module Descriptions

Title of Module (English):		Media Production & Project Development									
Title of Module (German):		Medienproduktion & Projektentwicklung									
Degree Programme:		Visual Anthropology, Media and Documentary Practices									
1	Module Number: 6	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module							
2	Frequency:	<input type="checkbox"/> every semester <input checked="" type="checkbox"/> every winter semester <input type="checkbox"/> every summer semester	Duration:	<input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester:	3	CP:	10	Workload (h):	250	
3	Module Structure:										
	No.	Type	Course	Status (mandatory/elective)		CP	Attendance (h + SWS¹¹)		Individual Study Time (h)		
	1	P	Anthropological Film/ Cross-Media Production	<input checked="" type="checkbox"/> m	<input type="checkbox"/> e	7	56		112		
2	P and S	Professional Project Development & Funding Strategies	<input checked="" type="checkbox"/> m	<input type="checkbox"/> e	3	24		58			
4	Content of Module: This module functions as a workshop during which students produce an anthropological media product in the form of a filmic or photographic project. The development, implementation and post-production of their media products are discussed and supervised in detail. This process serves to teach students about the communication of anthropological knowledge to the public. Strategies concerning project development, financing, and marketing of products originating from the documentary arts are also considered. Moreover, students gain insight into the German and international media markets and available funding strategies. Following the module, students can remain in contact with lecturers over Adobe Connect, thus providing a source of continued professional support during their project development and a means of staying informed about emerging funding opportunities. This module teaches students how to compose a professional proposal for requesting project funding.										
6	Options within the Module: -										
7	Type of Examination: <input type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input checked="" type="checkbox"/> Component Examinations										
8	Degree-Relevant Examination(s):										
	Number and form (e.g. written examination, oral examination); assigned to course no. ¹² :						Duration or length	Weighting of grade for module grade in %			
	Short essay about the media production						5 pages	50.00%			
Film/ Media production						5-10 minutes	50.00%				
9	Required Coursework:										

¹¹ SWS (Semesterwochenstunden) = hours of instruction per week

¹² Not applicable to final module examination

Module Descriptions

	Number and form; assigned to course no.:	Duration or length
	Production exposé	8 pages
	Presentation (about the production exposé)	15 minutes
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.	
11	Weighting of Module Grade in Calculation of Final Overall Grade: 8%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Dr. Steffen Köhn	Faculty: FB 8 History/Philosophy
16	Additional Information: -	

Module Descriptions

Title of Module (English):		Project Supervision & Research Colloquium					
Title of Module (German):		Projektbetreuung und Forschungskolloquium					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 7	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module			
2	Frequency: <input type="checkbox"/> every semester <input type="checkbox"/> every winter semester <input checked="" type="checkbox"/> every summer semester	Duration: <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters	Semester: 4	CP: 10	Workload (h): 250		
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS¹³)	Individual Study Time (h)
	1	S	Final Project Supervision	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	5	32	93
	2	S	Colloquium	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	5	32	93
	3			<input type="checkbox"/> m <input type="checkbox"/> e			
4			<input type="checkbox"/> m <input type="checkbox"/> e				
4	Content of Module: Students begin to contemplate, discuss, and draft ideas for the production of their final media project and written thesis. The research colloquium provides a forum for support and assists with the preparation of a proposal. During this module, a detailed research proposal and research design needs to be developed. In addition, students must submit an elaborate proposal for their own film/media production. Later, students have the opportunity to continue to share information and further discuss problems with the group and lecturers using Adobe Connect. Throughout this module and the rest of the program, students can use this platform to upload materials, engage in discussion and receive feedback from their supervising lecturers.						
6	Options within the Module: -						
7	Type of Examination: <input checked="" type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input type="checkbox"/> Component Examinations						
8	Degree-Relevant Examination(s): Number and form (e.g. written examination, oral examination); assigned to course no. ¹⁴ :					Duration or length	Weighting of grade for module grade in %
	Research-Proposal					6-8 pages	100.00%
9	Required Coursework: Number and form; assigned to course no.:						Duration or length
	Presentation (about the research intention)						15 minutes
	Written modification (about the research intention)						10 pages
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.						

¹³ SWS (Semesterwochenstunden) = hours of instruction per week

¹⁴ Not applicable to final module examination

Module Descriptions

11	Weighting of Module Grade in Calculation of Final Overall Grade: 8%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Prof. Dr. Michaela Schäuble	Faculty: FB 8 History/Philosophy
16	Additional Information:	

Module Descriptions

Title of Module (English):		Practical Work & Experience					
Title of Module (German):		Praxisphase und Projektarbeit					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 8	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module			
2	Frequency: Once per cohort	Duration: 10 weeks Practical Work/ 4 weeks processing time	Semester: 5	CP: 20	Workload (h): 500		
3	Module Structure:						
	No.	Type	Course	Status (mandatory/elective)	CP	Attendance (h + SWS¹⁵)	Individual Study Time (h)
	1	I	Cultural Media Production	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	20	400	100
4	<p>Content of Module:</p> <p>Students, as part of the program, must complete a practical phase. The supervisor of the final project advises the student in relation to choice and field of this phase. The supervisor may also be able to provide contacts. The practical phase can, by agreement, be planned and completed part time or full time during the course of the program.</p> <p>1. The practical phase may take place in an organisation or in a professional area, e.g. in a production company, at a film festival, an exhibition/art fair, other areas of culture-media or in a scientific context. A further possibility is to undertake the practical phase as an individual collaborator or as an assistant to established artists/media producers. Undertaking the practical phase in a relevant professional area may enable students to make important contacts, obtain references and gain experiences for their future.</p> <p>2. Alternatively, the practical phase can also be project related. Students may carry out the practical phase in their field research and thereby gain access to this field. Through a project related practical phase students may consider their final project and commence and combine their research for this in the practical phase. This option provides students with lots of time for their project which they can plan well and possibly better finance. They could also secure good contacts. Students may also have the chance to professionalise their final project and to thereby use it over and above its relevance as required coursework e.g. publish and distribute it successfully.</p> <p>3. Students who are already in employment may combine the practical phase with their actual career. This should enable an extra-occupational practical phase as part of the further education. Students who are employed in a relevant area alongside their studies may apply to use an internal project, which they are carrying out and working on as part of their employment.</p> <p>Students prepare a detailed written project report, which is graded and represents the module final grade.</p> <p>E-learning: Through an Adobe Connect Platform students may share and upload information in relation to their work placement/experience with other students and with the supervising lecturer. This could include materials (photographs, videos etc.) and should enable the students to benefit from each other's experiences. Students must as a minimum upload a written document (circa one page) in the e-learning platform as an update for the authorised lecturers and the other students.</p>						
6	Options within the Module:						
	-						
7	Type of Examination:						
	<input checked="" type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input type="checkbox"/> Component Examinations						

¹⁵ SWS (Semesterwochenstunden) = hours of instruction per week

Module Descriptions

8	Degree-Relevant Examination(s):	
	Number and form (e.g. written examination, oral examination); assigned to course no. ¹⁶ :	Duration or length
	Work experience report	4 weeks/12 pages
9	Required Coursework:	
	Number and form; assigned to course no.:	Duration or length
	Contribution	1 page
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.	
11	Weighting of Module Grade in Calculation of Final Overall Grade: 18%	
12	Admission to Module: None	
13	Attendance: -	
14	This Module is also an Element of the Following Degree Programmes: None	
15	Module Coordinator: Thomas, John, M.A.	Faculty: FB 8 History/Philosophy
16	Additional Information: -	

¹⁶ Not applicable to final module examination

Module Descriptions

Title of Module (English):		Fieldwork, Media Project, Final Thesis					
Title of Module (German):		Feldforschung, Medienprojekt und Abschlussarbeit					
Degree Programme:		Visual Anthropology, Media and Documentary Practices					
1	Module Number: 9	Status: <input checked="" type="checkbox"/> Mandatory Module		<input type="checkbox"/> Elective Module			
2	Frequency: Once per cohort	Duration: 6 month	Semester: 6	CP: 30	Workload (h): 750		
3	Module Structure:			Status (mandatory/elective)	CP	Attendance (h + SWS¹⁷)	Individual Study Time (h)
	No.	Type	Course				
	1	-	Fieldwork, Media Project, Final Thesis	<input checked="" type="checkbox"/> m <input type="checkbox"/> e	30		750
4	Content of Module: In the final module, students conduct research, write a master's thesis and put theory into practice through the creation of their own media project in the form of a documentary film, photography exhibition, or installation. Immediately following the program, students are invited to exhibit their work in a public exhibition, though participation in this presentation is voluntary.						
6	Options within the Module: -						
7	Type of Examination: <input type="checkbox"/> Final Module Examination <input type="checkbox"/> Module Examination <input checked="" type="checkbox"/> Component Examinations						
8	Degree-Relevant Examination(s):			Duration or length	Weighting of grade for module grade in %		
	Number and form (e.g. written examination, oral examination); assigned to course no. ¹⁸ :						
	Abbreviated master's thesis			6 month/ 15.000- 20.000 words	50.00%		

¹⁷ SWS (Semesterwochenstunden) = hours of instruction per week

¹⁸ Not applicable to final module examination

Module Descriptions

	And (2) practical Media project	30-40 minutes documentary film or equivalent media project e.g. photography project, multimedia exhibition/ installation, web media project	50.00%
	Or: written master's thesis without a practical media project	6 month/ 30.000 – 40.000 words	100.00%
9	Required Coursework: Number and form; assigned to course no.:		Duration or length
	None		
10	Requirements for Obtaining Credits (CP): The credit points of the module are awarded when the entire module has been completed successfully, i.e. all degree-relevant examinations and all required coursework.		
11	Weighting of Module Grade in Calculation of Final Overall Grade: 25%		
12	Admission to Module: Completion of the modules 1-7		
13	Attendance: -		
14	This Module is also an Element of the Following Degree Programmes: None		
15	Module Coordinator: Pro.Dr. Helene Basu/ Thomas John, M.A.	Faculty: FB 8 History/Philosophy	
16	Additional Information: -		